



...Let us remember that, as many hands build a house, so many hearts make a school."

ST. PAUL'S CHURCH OF ENGLAND PRIMARY SCHOOL

21st September 2018

Dear Parents/Carers

Data Collection

We review the personal information that we have about your child on an annual basis to ensure that the information we have on our database is up-to-date.

Please find attached a copy of your child's Data Collection Sheet. Can you please check that all the information is accurate, making any amendments where necessary. It is particularly important that all telephone numbers and emergency contact details are correct. It is also very important that we are aware of any medical issues that your child may have.

Please return the form, signed and dated, by Friday 28th September to the school office, even if there are no changes. If you have any queries, please do not hesitate to contact Mrs Bunn.

Yours faithfully

Mr Ben Hulme
Headteacher