



“...Let us remember that, as many hands build a house, so many hearts make a school.”

## ST. PAUL'S CHURCH OF ENGLAND PRIMARY SCHOOL

14<sup>th</sup> October 2019

Dear Parents/Carers

Our Parent Consultation evenings are when you are invited to come along and discuss your child's progress with the class teacher. These will be held on the following days in the school hall:

**Tuesday 5<sup>th</sup> November 2019: 3.15 pm – 5.30 pm**  
**Wednesday 6<sup>th</sup> November 2019: 3.15 pm – 8.00 pm**  
**Thursday 7<sup>th</sup> November 2019: 3.15 pm – 5.00 pm**

How to book:

Go to [www.schoolinterviews.co.uk](http://www.schoolinterviews.co.uk) and follow these simple instructions.

1. Enter the event code: **a4tt5**
2. Enter your details - name, email address, child's name etc
3. Choose the relevant teacher/s for your child
4. Choose times

You can change your appointment bookings at any time prior to the closing date, by re-visiting the [www.schoolinterviews.co.uk](http://www.schoolinterviews.co.uk) website from the **same computer** you made the original booking on, and using the event code. Remember to use the same computer, name and email address that you used when you made your original booking.

When you click **finish**, your appointment timetable will be emailed to you automatically – **please check your junk mail folder** if you do not receive your email immediately.

You can return to [www.schoolinterviews.co.uk](http://www.schoolinterviews.co.uk) at any time from the same computer to change your appointments until **bookings close on Friday 1<sup>st</sup> November 2019**.

If you have more than one child to book for, please be sure to leave enough time between bookings to get to each appointment. These appointments are likely to go quickly so you will need to book your Parent Consultation promptly to get the best time for you. These appointments are for parents only and children should remain on the benches provided. Please ensure they have a book or activity to do.

Classrooms will be open for you to have a look at your child's work. I will also be available on all nights and if you want to meet with me you can book a meeting online.

As I believe this is a valuable time for both parents and teachers, appointments will remain at 15 minutes to give you sufficient time to discuss your child. If you require more time, please contact your teacher directly to make alternative arrangements, as you will not be able to run over on the night.

Yours faithfully

**Mr Ben Hulme**  
**Headteacher**

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