

**THE PROPOSED FEDERATION OF
ST PAUL'S CHURCH OF ENGLAND PRIMARY SCHOOL AND WEST
KINGSDOWN CHURCH OF ENGLAND PRIMARY SCHOOL**

TIMELINE FOR FEDERATION

Completed	Governing Bodies meet separately to agree to consult on federation (full governing body meeting); Joint Governing Body working group agreed to take forward the process to federate.
10 November 2021	Consultation document drafted by Joint Governing Body working group
6 December 2021 6pm – St Pauls 7pm – West Kingsdown	Consultation document agreed by both governing bodies separately Extraordinary FGB's – via Zoom
05 January 2022 to 23 February 2022	Six-week consultation period: (taking into consideration half term dates 14/02/22 – 18/02/22)
05 January 2022	Consultation document sent to all on distribution list.
w/c 10 January 2022 and w/c 17 January 2022 West Kingsdown St Pauls	Drop-in session for parents to ask questions 2.30pm – 3.30pm (AEO can attend on 11/01/22 & 19/01/22 if these dates work for you)
23 February 2022	Consultation closes
24 February 2022	Joint GB working group analyses outcome of consultation and prepares a report for each governing body to consider.
08 March 2022 – St Pauls (zoom) 09 March 2022 – West Kingsdown (in person)	Governing Bodies meet separately to consider outcome of consultation and whether to agree to proceed to federation.
10 March 2022	Parent and Staff elections for new Federated governing body commence – run from 10/3/22 to 31/3/22
w/c 14 March	Joint GB working group begin to prepare report from each GB to governing body of federation – to be ready for 01 April.
31 March - midnight	GB of both federating schools is dissolved. All terms of office end.
01 April Inaugural meeting of the federated governing body <i>Time and place TBC</i>	Incorporation date <ul style="list-style-type: none"> - AGO should be invited to run meeting until chair is appointed - Example agenda available in Federation pack