

St. Paul's Church of England Primary School School Lane, Swanley Village, Kent, BR8 7PJ

E: office@st-pauls-swanley.kent.sch.uk T: 01322 664324 www.st-pauls-swanley.kent.sch.uk

30th April 2024

Dear Parents/Carers,

Reception Transition Arrangements for September 2024

We are very pleased that your child will be joining St. Paul's in September and all of the staff are looking forward to meeting them. We have a number of transition and settling in sessions planned for your child, details of which can be found below:

Date	Event	Parents/Carers	Further details
		required to stay?	
Thursday 20 th June 2024	Teddy Bears Picnic	Yes	Picnic and teddy bear needed.
1.30 pm – 2.30 pm			
Wednesday 26 th June 2024	Stay and Play	Parents are invited	Opportunity for your child to spend time
1.30 pm – 2.30 pm		to stay if required	with their class teacher and other
		but not necessary	children in their class.
Monday 1 st July 2024	Settling in Session	No	Opportunity for your child to spend time
9.30 am – 11.00 am			with their class teacher and other
			children in their class
Thursday 18 th July 2024	Settling in Session	No	Opportunity for your child to spend time
1.15 pm – 2.30 pm			with their class teacher and other
			children in their class

We would also like to invite you to a parents information meeting at **5.30 pm on Thursday 20**th **June**; this meeting will be held in the Reception classroom. The Reception class teacher and I, will be discussing the Reception curriculum, uniform and the school day; there will also be an opportunity for you to ask any questions you may have. We would also like to set you up on the ClassDojo app at the Teddy's Bears picnic, for you to be able to see your children's photos at the stay and play and two further settling in sessions.

The first day of term for all children is **Wednesday 4th September 2024.** Children will be coming into school full time from this date. For children that need additional settling in time, a longer transition period can be agreed prior to September. If you think your child may benefit from this, please let the school office know. If you cannot attend any of the events listed above, please let the school know as soon as possible, so that any information can be sent home instead. We look forward to seeing you on 20th June.

Yours faithfully

Mr James Johnson Head of School