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11th May 2026

Dear Parents/Carers of Oak Class,

Oak Class Visit to the City of London – Thursday 4th June 2026

The children in Oak class will be learning about counties and cities of the UK, as part of their geography curriculum.

To bring this topic alive, we have arranged to take the children to City of London, on **Thursday 4th June 2026** to visit famous landmarks and discuss the historical significance behind them. We will see Big Ben, The Houses of Parliament and Waterloo and Westminster bridges. The children will also have an opportunity to sketch out these famous landmarks and the trip will culminate in a picnic in St. James's Park, located close by.

The children will be accompanied by 5 adults throughout the trip and will be split into small groups, with each accompanying adult in charge of a group. The groups will remain together at all times and travel as a whole class.

We will be travelling by train to and from London, from Swanley train station to London Waterloo. **Please can you drop your child to the ticket office side of Swanley train station, by 9:20am on the morning of the trip. Please be on time, as we will be unable to wait for any late arrivals. Our return train will depart from London Waterloo at 14:27pm and will arrive back at Swanley station at 15:00pm.** Please can you pick up your child from Swanley train station, on the ticket office side. If your child has a sibling that needs collecting from school, we will hold onto them until you arrive. Should the return time change on the day, we will alert you via Schoolcomms or ClassDojo.

The children should wear a full school uniform, with a waterproof coat. The children will need a healthy packed lunch, with a refillable drinking bottle of water. Your child will be required to carry their own lunch on the day and a small backpack for this would be ideal. They will not need any spending money.

The cost of the trip is **£8 per child**, which covers the cost of the return train to London. Please pay via the School Gateway app, under the payment '**Oak Trip to the City of London 2026**'. We will leave the payment open until **Wednesday 3rd June 2026**.

Yours faithfully,

Mr Johnson
Head of School